

## **INSTRUCTION**

### **Parent Involvement**

The San Joaquin County Office of Education (SJCOE) recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall consult with parents/guardians and family members to jointly develop and agree upon policy and strategies meaningfully involving parents/guardians and family members in SJCOE and school/program activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The SJCOE's local control and accountability plan (LCAP) shall include goals and strategies for parent/guardian involvement and family engagement, including SJCOE efforts to seek parent/guardian input in SJCOE and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities.

The Superintendent or designee shall regularly evaluate and report to the SJCOE school/program Governing Board the effectiveness of SJCOE's parent/guardian and family involvement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of involvement opportunities and on barriers that may inhibit participation.

### **Title I Schools**

The Superintendent or designee shall involve parents/guardians and family members in establishing SJCOE expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how SJCOE will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members.

When the SJCOE's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Superintendent or designee shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities and shall distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined by 20 USC 6631. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the SJCOE's Title I funds will be allotted for parent/guardian and family engagement activities.

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following:

1. Support for schools and nonprofit organizations in providing professional development for SJCOE and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, program administrators, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members.
2. Support for programs that reach parents/guardians and family members at home, in the community, and at school.
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the involvement of economically disadvantaged parents/guardians and family members.
4. Collaboration, or the provision of subgrants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent/guardian and family engagement.
5. Any other activities and strategies that SJCOE determines are appropriate and consistent with this policy.

If the SJCOE also receives funds under federal Title IV, Part E, to coordinate and enhance family engagement programs, the Superintendent or designee shall inform parents/guardians and organizations of the existence of Title IV.

The SJCOE's Superintendents policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the SJCOE's LCAP in accordance with 20 USC 6312.

The Superintendent or designee shall ensure that each school/program receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

SJCOE and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format, to the extent practicable, provided in a language the parents/guardians can understand.

### **Non-Title I Schools**

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how SJCOE and schools will address the purposes and goals described in Education Code 11502.

*cf:* 0420 School Plans/Site Councils  
0460 Local Control and Accountability Plan  
1220 Citizen Advisory Committees  
1230 School-Connected Organizations  
1240 Volunteer Assistance  
1250 Visitors/Outsiders  
3100 Budget  
6171 Title 1 : Court and Community School/Day Center Programs

Legal Reference:

EDUCATION CODE

11500-11506 Programs to encourage parent involvement  
48985 Notices in languages other than English  
51101 Parent rights and responsibilities  
52060-52077 Local control and accountability plan  
54444.1-54444.2 Parent advisory councils, services to migrant children  
56190-56194 Community advisory committee, special education  
64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

CODE OF REGULATIONS, TITLE 5

18275 Child care and development programs, parent involvement and education

UNITED STATES CODE, TITLE 20

6311 State plan

6312 Local educational agency plan

6314 Schoolwide programs

6318 Parent and family engagement

6631 Teacher and school leader incentive program, purposes and definitions

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

(10/17)