

## **BYLAWS OF THE BOARD**

### **Orientation**

#### **Board Candidate Orientation**

Orientation will be provided for the Board candidates so that insofar as possible, new members will be prepared to discuss and cast informed votes on matters before the Board from the time that they are sworn into office. The Board invites all candidates to attend public Board meetings during the period of their candidacy. The Superintendent or designee shall cooperate impartially with all candidates in providing them with Board policies and public information about school programs. The Superintendent may also provide candidates with information about the election process, including, but not limited to, information about campaign conduct and ballot statement information.

The Board expects candidates to recognize that until they are elected to the Board, they are, like other members of the public, not entitled to privileged information discussed in closed session.

#### **New Board Member Orientation**

The Board and the Superintendent or designee shall help each new member-elect to understand County Office of Education operations and the Board's functions, policies and procedures, protocols, and agreed-upon standards of conduct as soon after election as possible.

Upon their election, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office.

Incoming members may receive informational materials on the function of the Board and the school system, attend Board meetings, meet with the Superintendent or designee and Board president, receive a copy of the County Office of Education's policy manual, and visit County Office of Education facilities.

The incoming member may attend, at County Office of Education expense, workshops for newly elected members conducted by the state, the California School Boards Association, and/or other appropriate agencies.

*cf:* 1340 Access to District Records  
9220 Governing Board Elections  
9240 Development in Service  
9270 Conflict of Interest

Legal Reference:

EDUCATION CODE

33360 Dept. of Education and statewide association of school district boards; annual workshops  
33362 Reimbursement of expenses; member of school district board

ELECTIONS CODE

13307 Candidate's statement  
20440 Code of Fair Campaign Practices

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:  
54952.1 Member of a legislative body  
54952.7 Copies of Brown Act to board members